

## PROFESSIONAL LAUNDRY PROCEDURES



## **GOOD PRACTICE**

- Wear aprons and gloves when handling soiled laundry.
- 2. Wash and sanitise hands regularly.
- 3. Do not eat or drink in the laundry.
- 4. Sort laundry before loading the washing machine.
- 5. Separate whites from colours.
- 6. Separate natural and synthetic fabrics to reduce the posibility of static.
- 7. Never open red water soluble bags to sort linen.
- 8. Use a sluice wash cycle for foul or infected laundry.
- 9. Routinely remove lint and dust from both inlet and outlet filters.
- 10. Training and refresher courses should be carried out on a regular basis.

## DO

- 1. Always use a dirty to clean work flow system.
- 2. Check levels in product containers.
- 3. Ensure correct chemical dose is selected.
- 4. Select correct machine wash cycle .
- Load machine with correct dry weight / number of items.
- 6. Pre-sort linen into marked laundry bins.
- 7. Select 'cool down' when drying polycotton items.
- 8. Inspect linen for residual smells, wear, tear and stains.
- 9. Keep clean linen away from soiled linen.
- 10. Wash at correct temperature.
- 11. Clean lint traps daily.

## **DO NOT**

- 1. Do not overload or underload the machine.
- 2. Do not alter the wash process cycles as this may lead to poor results.
- 3. Do not stop a cycle halfway through as this could damage the fabric.
- 4. Do not overdry fabric as this will cause excessive creasing.
- 5. Do not leave fabric in the dryer after the cycle has finished.
- 6. Do not leave wet washed linen overnight.
- 7. Do not store any linen on the floor, always use bins or containers.
- 8. Do not forward the cycle.
- 9. Do not stack over dried or tightly packed linen onto a trolley whilst still hot.

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