

TRAINING SUPPORT DVD - COURSE QUESTIONS

FLOOR POLISHING

1. WHAT SHOULD YOU DO BEFORE HANDLING ANY CHEMICALS?

READ THE LABEL AND ADHERE TO HEALTH & SAFETY INSTRUCTIONS.

- 2. BEFORE STARTING TO POLISH THE FLOOR, WHAT SHOULD BE DONE?
 - a) PUT SAFETY SIGNS IN PLACE
 - b) REMOVE AS MUCH FURNITURE AS PRACTICAL
 - c) SWEEP THE FLOOR TO REMOVE DUST AND DEBRIS.
- 3. WHY DO WE POLISH A FLOOR?
 - a) TO PROTECT THE FLOOR
 - b) MAKE THE FLOOR EASIER TO MAINTAIN
 - c) TO IMPROVE THE IMAGE OF THE BUILDING
- 4. HOW DO YOU APPLY THE FLOOR POLISH? APPLY THINLY & EVENLY WITH A CLEAN MOP OR APPLICATOR.
- 5. HOW LONG SHOULD BE LEFT IN BETWEEN COATS OF FLOOR POLISH? A MINIMUM OF 30 MINUTES.
- 6. HOW MANY COATS SHOULD NORMALLY BE APPLIED? 2 TO 3 COATS.
- 7. IF THE FLOOR IS OLD AND POROUS, HOW CAN YOU GET A GOOD BASE FOR THE FLOOR POLISH? APPLY A COAT OF EVANS *SEALANT B*, WHICH ACTS AS AN UNDERCOAT.
- 8. IF YOU HAVE USED A BUCKET OR TRAY AND YOU HAVE SURPLUS POLISH LEFT OVER, WHY SHOULD YOU NOT POUR IT BACK INTO THE FLOOR POLISH CONTAINER? AS IT WILL CONTAMINATE THE REMAINING FLOOR POLISH IN THE CONTAINER.
- 9. WHAT SHOULD BE DONE AFTER THE FLOOR POLISH APPLICATION PROCEDURE HAS BEEN COMPLETED?
 - a) WASH & CLEAN ALL EQUIPMENT
 - b) RINSE OUT MOP OR APPLICATOR IN CLEAN, WARM WATER AND ALLOW TO AIR DRY
 - c) LOCK POLISH AWAY IN CLEANING CUPBOARD